



TOWN OF ARLINGTON

EQUAL OPPORTUNITY ADVISORY COMMITTEE

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TRICIA O'DONOGHUE, CHAIR
BARBARA BOLTZ
AUGUSTA HAYDOCK
JACK JONES
ADRIENNE MCCLURE
HOWARD WINKLER

CARYN COVE MALLOY
EQUAL OPPORTUNITY OFFICER

Equal Opportunity Advisory Committee Meeting Minutes Wednesday, May 8, 2013 7:00 p.m.

Present: Tricia O'Donoghue, Chair, Caryn Malloy, Barbara Boltz, Howard Winkler, Jack Jones, Augusta Haydock

Absent: Adrienne McClure

Minutes

Howard Winkler moved approval of the March 13, 2013 meeting minutes as corrected.

SO VOTED

Current Job Openings

The Committee reviewed current job openings. Caryn Malloy indicated there is a strong minority candidate she is currently working to recruit and will have more information at the next meeting.

Current Bid Projects

The Committee reviewed current bid projects and an updated report on female and minority participation in the Thompson School Building project.

The Committee asked to get an update on anticipated projects for the summer.

Patricia O'Donoghue asked about the possibility of updating future contract language regarding female and minority participation to appear as a rider to the contract in an effort to strengthen its enforceability.

School Diversity Task Group

Barbara Boltz reported the School Human Resources Officer Rob Spiegel attended a second minority job fair and got 67 applications. The SDTG hosted a coffee social and 24 candidates attended; three of the 24 candidates will be interviewed for jobs. Also present at the coffee social were three members of the school committee, the Superintendent and the Principal of the Ottoson middle school.

The School Committee is considering adopting a policy to always improve on their baseline makeup of minority school employees. The SDTG will not meet again until September.

New Committee Members

The Committee asked Caryn Malloy to please work on a posting for the committee vacancy and to see that it is advertised appropriately.

Augusta Haydock moved to adjourn the meeting at 7:36 p.m.

Caryn C. Malloy

Caryn Malloy
Equal Opportunity Officer